

**Protocol  
for  
Incorporating Health Equity Strategies in Ohio Dept. of Health RFPs**

**PHASE 1 ( Discovery)**

**Collaborative** consultation between ODH program staff to understand program scope and purpose and goals of RFP health equity language

**Flow Chart**

**Phase 2 (RFP Development)**

Collaborate with program staff to craft RFP language with a health equity lens including:

- Identification of disparate groups.
- identify SDOH which drive health disparities.



The RFP Development App allows ODH Programs to develop RFPs, identify review criteria and facilitate score grant proposals.

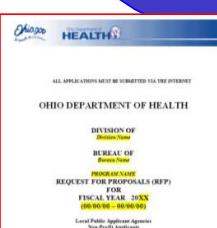
**PHASE 3 (Training)**

RFP Development Team will train program staff on the new language which will strengthen proposal review. In turn, program staff will also be to communicate language to potential grantees .

**EVALUATION**

Review of the final RFP and random scan of grant proposals to determine the inclusion of health equity concepts within the RFP and adherence to standards by grant reviewers.

Final RFP developed with a health equity lens.



Revised 7/25/2012 JCA

## Gantt Chart

1		<b>Phase I-Discovery</b>	2 days	Tue 11/30/10	Fri 12/3/10		
2		Program Contacts Health Equity Staff per GAU recommendation	0.75 days	Tue 11/30/10	Tue 11/30/10		Program Manager,Program Subj Matter Experts,Health Equity
3		Meet with Program Manager(s) to discuss scope of the grant program, intended public health impact and RFP Timeline.	2 days	Fri 12/3/10	Mon 12/6/10		Program Staff & Health Equity
4		<b>Phase II - HE Tech Assistance--RFP Development</b>	3 days	Tue 11/30/10	Thu 12/2/10		
5		Identification of disparate groups and supporting data sources.	3 days	Fri 12/10/10	Tue 12/14/10		Health Equity Staff
6		Review Health Equity RFP Development Tool.	1 day?	Tue 11/30/10	Tue 11/30/10		Health Equity Staff
7		Deploy Health Equity RFP Tool (Optional)	14 days	Tue 11/30/10	Fri 12/17/10		Program Subj Matter Experts
8		Program SME's identify SDOH which drive health disparities for the health condition or health status concern.	14 days	Fri 12/10/10	Wed 12/29/10		Program Subj Matter Experts
9		Assistance with enhancing Problem/Need Statement with HE concepts	10 days	Fri 12/10/10	Thu 12/23/10		Program Staff & Health Equity
10		Assistance with Description of Applicant/Agency/Documentation of Eligibility	2 days	Thu 12/16/10	Fri 12/17/10		Program Subj Matter Experts
11		Identify SMART goals and objectives	14 days	Fri 12/24/10	Wed 1/1/11	9	Program Staff & Health Equity
12							
13		<b>Phase III - Training</b>	2 days	Mon 12/20/10	Tue 12/21/10	10	
14		Train Program Subject Matter Experts	2 days	Tue 11/30/10	Wed 12/1/10		Program Staff & Health Equity
15		Define H.E. Technical Assistance	1 day	Mon 12/20/10	Mon 12/20/10		Health Equity Staff
16		Share contact information for assistance from HE office	1 day	Mon 12/20/10	Mon 12/20/10		